



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll Free Phone (877) 883-7665
Telephone (775) 885-7475
Facsimile (775) 883-7398

**Minutes of Meeting of the Loss Control Committee of
Nevada Public Agency Insurance Pool and Public Agency Compensation Trust
Date: Wednesday April 13, 2016
Time: 11:00 am
Place: POOL/PACT Offices
201 S. Roop St. Carson City, NV 89701
CONFERENCE CALL-IN # 1-800-351-6805, Passcode: MikeR.**

1. Roll

Members Present: Cash Minor, Steve West, Geoff Stark, Bob Spellberg, Dan Murphy, John Dollar, Ann Wiswell

Others Present: Mike Rebaleati, Wayne Carlson, Zaria Hanses

2. Public Comment

Chair Minor opened public comment and hearing none, closed the comment period.

3. For Possible Action: Approval of Minutes of Committee Meeting of February 9, 2016.

On motion and second to approve the minutes, the motion carried.

4. For Possible Action: Review and Approval of Combining the Grant Application process for the Stryker and Risk management grants. This item will include the overall process of procuring Pool/Pact grants. Address whether the number of educational grants is for the member entity including all sub-entities or not and how to adjust the applying process to get approval from Liaisons.

Mike Rebaleati reviewed his memo regarding changes to the risk management grant program with the following recommendations:

- 1) Have one consolidated grant application.
- 2) Leave all existing criteria as it is stated on the Pool/Pact website.
- 3) Leave the Risk Management Training criteria as is.
- 4) Change all other Risk management initiative grants to a uniform 75% pool pact contribution and 25% member contribution match.
- 5) All applications must have the signature of the department of the applying entity and the approval of the applicant's Pool/Pact liaison and/or board approval.
- 6) Pool/Pact staff has the authority to approve Risk Management Initiative grants up to \$10,000. These will be presented to the Loss Control Committee and the subsequent meeting. All Risk Management Initiative grants exceeding \$10,000 must be submitted to the Loss Control Committee by March 1 and September 1 of each calendar year.

The committee discussed these recommendations.

On motion and second to approve the recommendations subject to no one Member being able to receive more than two grants valued under \$10,000 each in a given fiscal year and all grants being reported to the Loss Control Committee by March 1 and September 1 each calendar year, the motion carried.

5. For Possible Action: Review and Approval of Risk Management/ Stryker Grant Application Submitted by Mt. Charleston FPD.

The committee reviewed the grant application, noting that it came in under the 50% match requirement.

On motion and second to approve the grant with a 50% match, the motion carried.

6. For Possible Action: Review and Approval of Risk Management/ Stryker Grant Application Submitted by Pershing County.

The committee reviewed the grant application, noting that it came in under the 50% match requirement.

On motion and second to approve the grant with a 50% match, the motion carried.

7. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Mineral County PD.

The committee reviewed the grant application, noting that it came in under the 25% match requirement. It was noted that there are Department of Justice grants funds available for such personal protective equipment.

On motion and second to approve the grant with a 25% match, subject to further review of availability of Department of Justice grant funds, the motion carried.

8. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Gardnerville Ranchos General Improvement District.

The committee reviewed the grant application, noting that it came in under the 25% match requirement.

On motion and second to approve the grant as submitted with the matching funds, the motion carried.

9. For Possible Action: Review and Approval of Risk Management Grant Application Submitted by Mineral County FPD.

The committee reviewed the grant application, noting that it came in under the 25% match requirement. It was noted that such equipment should have been a regularly budgeted item for replacement as an operational obligation. Concerns were expressed regarding potential for members to try to use the risk management grants as a substitute for their operational budgets.

Chair Minor called for a motion. No motion was made regarding this item.

10. Discussion only: Loss control topics and updates such as the 2016 Risk Management Symposium Program, Grant process for School Districts Hazard and Vulnerability Assessment/Training program, School District Bus Driver training update, Cyber Security program, and the HILT grant will be presented at the Annual meeting on April 29, 2016.

Mike Rebaleati gave an overview of the status of these programs and advised the committee that he will give a fuller presentation to the entire board at the annual meeting. No action.

11. Public Comment

Chair Minor opened public comment and hearing none, closed the comment period.

12. For Possible Action: Adjournment

On motion and second to adjourn, the meeting adjourned.

The Agenda was posted at the following locations and at notice.nv.gov:

**NPAIP/PACT
201 S. Roop Street, Suite 102
Carson City, NV 89701**

**Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701**

**Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316**

**Churchill County Admin Complex
155 North Taylor Street
Fallon, NV 89406**